

Future sites for ECE Congresses

Information Sheet

Bid from: _____ **to hold the ECE in** _____ **(year/s)**

1. Congress centre

Halls

	PLENARY	HALL A	HALL B	HALL C	HALL D
Size (sqm)					
Capacity (theatre style)					
Cost per day	€	€	€	€	€

	EXHIBITION/POSTER/CATERING SPACE
Size (sqm)	
Cost per day	€

Special rates for build days: _____

2. Accommodation and travel

Hotels

CATEGORY	NUMBER OF HOTELS	NUMBER OF ROOMS	AVERAGE COST	BREAKFAST INCLUDED		TAXES INCLUDED	
				Yes	No	Yes	No
5 star			€	Yes	No	Yes	No
4 star			€	Yes	No	Yes	No
3 star			€	Yes	No	Yes	No
2 star			€	Yes	No	Yes	No

Headquarters hotel

Name of hotel	
Category	
Average cost per room	
Free rooms policy for event days	
Free rooms policy for site visits	
Distance from Congress Centre	
Public transportation from hotel to congress centre	

5. References

Name three large scientific/medical events that have taken place in the city within the last three years:

(Please include a contact person for each event)

NAME OF EVENT	DATE	CONTACT NAME